

Annex M:

Vehicle Checklist & Defect Form

THIS FORM MUST BE COMPLETED BEFORE YOU LEAVE THE DEPOT

VEHICLE CHECKLIST

DATE / TIME
REG
DRIVER

DOCUMENTATION	CHECKED	DEFECT	DRF NO.
Safe Loading Pass		Note date	
PSV date		Note date	
Tax disc date		Note date	
Tank test date		Note date	

VEHICLE CONDITION	CHECKED	DEFECT	DRF NO.
Engine oil level			
Coolant level			
Hazard lights			
Master switch			
Broken wires / cracked lenses			
Wheel nuts			
Tyre wear / pressure			
General vehicle condition			
Reel hose / bulk hose wear or leaks			
Ladder(s) condition, static and mobile			
Vehicle clean			
Wipers, horn, all lights			

SAFETY ITEMS	CHECKED	DEFECT	DRF NO.
Spill kit			
First aid kit			
Bucket / Shovel / Mats			
Fire extinguishers - 9kg + 2kg.			
Seat belts			
Wheel chocks			
3 warning triangles			
Mind the hose sign			
Trem cards			
Eye wash bottle			

Is the vehicle fit for use? Yes / No

SIGNATURE